



## School Crossing Guard

**Department:** Police

**Class Code:** 18

**EEO Code:** 24

**FLSA:** N

**Effective:** 01/04/1997

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### **GENERAL STATEMENT OF DUTIES:**

Under general supervision; performs work of moderate difficulty in directing vehicular traffic to assist pedestrians at school crossings; and performs other work as required.

### **SPECIFIC STATEMENT OF DUTIES:**

Directs traffic at assigned school locations assisting pedestrians in crossing streets, assisting school bus drivers entering and exiting school lots, and assisting parent/school traffic in and from school lot; enters the street to stop vehicular traffic and determines when it is safe for children to cross; Identifies unsafe conditions or illegal activities in and around the intersection they are responsible for and reports these incidents to higher authorities; gives directions or assistance to citizens; attends training in CPR, first aid and infectious disease; conducts child safety programs as assigned; performs routine clerical duties; and performs other work as assigned.

### **REQUIRED SKILLS, KNOWLEDGE AND ABILITIES:**

Good knowledge of traffic laws. Working skill in controlling traffic; in communicating effectively with students and the general public; Ability to work in inclement weather conditions; ability to stand for over two hours.

### **MINIMUM EDUCATION AND EXPERIENCE:**

High school diploma and experience in working with youth preferred; or an equivalent combination of training and experience.

### **ADDITIONAL REQUIREMENTS:**

None.

<p>This class specification is not intended to describe and does not necessarily list the essential job functions for a given position in a classification.</p>
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